



# AGENDA

## WYTHEVILLE TOWN COUNCIL MEETING

MONDAY, SEPTEMBER 11, 2023 AT 5:00 PM  
MUNICIPAL BUILDING - 150 EAST MONROE STREET  
WYTHEVILLE, VA 24382

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1. **INVOCATION** — COUNCILWOMAN CANDICE N. JOHNSON
2. **CALL TO ORDER** — MAYOR BETH A. TAYLOR
3. **ESTABLISHMENT OF QUORUM** — MAYOR BETH A. TAYLOR
4. **PLEDGE OF ALLEGIANCE** - COUNCILMAN GARY L. GILLMAN
5. **APPROVAL OF AGENDA** (requires motion and roll call vote)
6. **6:00 P.M. RECESS** (if necessary)
7. **CONSENT AGENDA**
  - A. **Minutes of the work session and the regular meeting of August 28, 2023**  
(requires motion and vote)
8. **PRESENTATIONS TO TOWN COUNCIL**
  - A. **Presentation by Downtown Wytheville, Incorporated Executive Director Todd Wolford regarding the Façade Program**
    1. Consideration by the Town Council to approve the Façade Program (**requires motion and roll call vote**)
9. **CITIZENS' PERIOD**
10. **PUBLIC HEARINGS, REQUESTS, RESOLUTIONS, COUNCIL DECISIONS**
  - A. **Consider the request of the Wytheville Police Department and the Wytheville Fire and Rescue Department to close a portion of Spring and Church Streets on October 31, 2023, from 4:30 p.m. to 9:30 p.m. for the Church Street Trunk or Treat Event**
    1. Staff Report/Presentation by Assistant Town Manager Elaine Holeton
    2. Consideration by the Town Council to approve the request (**requires motion and vote**)
  - B. **Consider the request of Downtown Wytheville, Incorporated to close Main Street, from 5th Street to 4th Street, and a portion of Church, Tazewell and First**

**Streets, on Saturday, October 28, 2023, from 9:00 a.m. to 5:00 p.m. for the 2023 Mayhem on Main Street Event**

1. Staff Report/Presentation by Assistant Town Manager Elaine Holeton
2. Consideration by the Town Council to approve the street closure **(requires motion and vote)**

**C. Consider the request of the Town of Wytheville Department of Museums to close Tazewell Street, from its intersection with Monroe Street to the Boyd Museum, on Friday, October 13, 2023, from 9:00 a.m. to 11:00 a.m. for the Rock House Reopening and 200th Birthday Celebration**

1. Staff Report/Presentation by Assistant Town Manager Elaine Holeton
2. Consideration by the Town Council to approve the request **(requires motion and vote)**

**D. Consider a youth member appointment to the Wytheville Recreation Commission to fill the expired term of Ms. McKenzie Tate (term expired August 1, 2023)**

1. Staff Report/Presentation by Town Clerk Sherry Corvin
2. Consideration by the Town Council to schedule a Meet and Greet Session with the applicant or to make the appointment to the Recreation Commission **(requires motion and vote)**

**E. Consideration of scheduling a Special Town Council Meeting on Wednesday, October 11, 2023, at 5:00 p.m. and scheduling a public hearing for this meeting to consider a bond in the maximum amount of \$843,000 to be used to acquire a refuse truck and a dehumidification unit for the Town**

1. Staff Report/Presentation by Town Manager Brian Freeman
2. Consideration by the Town Council to schedule the Special Town Council Meeting and the public hearing **(requires motion and vote)**

**F. Continued review of the Policy Guidance on Event Safety, Street Closures & Traffic Control**

1. Staff Report/Presentation by Assistant Town Manager Elaine Holeton
2. Consideration by the Town Council to approve the policy **(requires motion and vote)**

**11. NEW BUSINESS**

**12. REPORTS**

**A. Staff Report(s) - TOWN MANAGER BRIAN FREEMAN**

**B. Upcoming Meetings - TOWN CLERK SHERRY CORVIN**

**13. OTHER BUSINESS**

**A. Continued discussion regarding the Lodging Tax**

1. Staff Report/Presentation by Town Manager Brian Freeman

**B. Council Member Time**

**C. Miscellaneous**

(1) Council Committee Reports; (2) Other

**14. CLOSED MEETING**

**A. Closed meeting pursuant to § 2.2-3711 (A.) (1.) Discussion regarding the Town Attorney position (requires motion and vote)**

**B. Closed meeting pursuant to § 2.2 3711 (A.) (3.) Discussion regarding the acquisition/disposition of real property to be used for a public purpose (requires motion and vote)**

**C. Closed meeting pursuant to § 2.2-3711 (A.) (7.) Consultation with legal counsel pertaining to probable litigation (requires motion and vote)**

**D. Closed meeting pursuant to § 2.2-3711 (A.) (1.) Discussion regarding the performance and salaries of appointed employees (requires motion and vote)**

**E. Certification of Closed Meeting (requires motion and roll call vote)**

**15. ADJOURNMENT**